



## **INCINERATOR SERVICES AGREEMENT**

This Service Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_\_\_, by and between HEALTH CORPORATION LIMITED (HCL), a Registered company with its principal place of business at 78 Marcus Garvey Drive, Kingston 13, hereinafter referred to as the 'Service Provider' and \_\_\_\_\_ with its principal place of business at \_\_\_\_\_, hereinafter referred to as the 'Customer'. The parties agree as follows:

### **1. SCOPE OF WORK**

1.1. SERVICES. "Services" means the obligations of the Service Provider to receive, inspect, weigh and dispose of the waste supplied by the customer.

1.1.1 Should a Certificate of Destruction be required, arrangement must be made with the Service Provider prior to disposal to provide same on a mutually acceptable date. Destruction Certificate should monies be issued after all outstanding monies have been paid.

1.1.2 Details of waste disposal are provided in **Schedule I**.

1.2 CONDUCT OF CUSTOMER'S PERSONNEL. While on the Service Provider's premises, the Customer's personnel shall comply with all rules and regulations, particularly those regarding safety and health, personal and professional conduct (including adhering to general safety practices or procedures).

1.3 In the event that the Customer has misinformed the Service Provider about the waste for disposal with regards to the content or has provided falsified documents, the Service Provider will discontinue any contractual arrangements and a handling fee will be charged. The Customer also agrees to indemnify the Service Provider against any injury or harm that may result and the Customer will pay for all damages incurred as a result of said misinformation or falsification.

1.4 The Customer can either engage (HCL) or be responsible for the following: (for proper sorting, labeling, packaging and transportation of the waste material). Details on how to access the services of HCL are contained in **Schedule II**. The Customer must make every effort to comply with agreed dates for consignment delivery to H.C.L. The Customer should be aware that failure to submit required information or materials in a timely manner may result in the Service Provider being unable to accept the consignment.

1.4.1 Payments past due in excess of fifteen (15) days will attract additional interest of 1.5% per month.

1.4.2 Fees will be in accordance with **Schedule III**.

1.4.3 Prices are subject to change without prior notification.

1.4.4 **G.C.T. will be applicable at the prevailing rate.**

- 1.5 CANCELLATION: In the event that the Customer requests that the job be postponed or cancelled the Service Provider shall have the right to bill pro rata for work completed prior to the date of said request, while reserving all rights under this Agreement. If additional payment is due, this shall be payable within fifteen (15) days of the Customer's notification to stop work. In the event of cancellation, the Customer shall also be liable to pay any expenses incurred by the Service Provider, inclusive of storage and/or transportation for return of the goods to the Customer.
- 1.6 The Customer shall assume responsibility for payment of all legal fees arising from default in payment.

**INCINERATOR SERVICES AGREEMENT**

COMPANY:

\_\_\_\_\_

CONTACT NAME:

\_\_\_\_\_

ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

PHONE #:

\_\_\_\_\_  
\_\_\_\_\_

E-MAIL ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

**DESCRIPTION**

HCL agrees to provide the service in accordance with the following specifications:

Description of items for Incineration:

\_\_\_\_\_

No. of Packages:

\_\_\_\_\_

Weight of each package:

\_\_\_\_\_

\_\_\_\_\_

Other Specifications:

\_\_\_\_\_  
\_\_\_\_\_

Other Services:

\_\_\_\_\_  
\_\_\_\_\_

The undersigned agrees to the terms of this agreement on behalf of his or her organization or business.

On behalf of the Customer:

\_\_\_\_\_ Date \_\_\_\_\_

On behalf of:

\_\_\_\_\_ Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

Actual Weight: \_\_\_\_\_

Deposit Paid: \_\_\_\_\_

Receiving Officer: \_\_\_\_\_

Balance o/s based on Actual Weight

\$ \_\_\_\_\_

Date: \_\_\_\_\_

**SCHEDULE I**

**(A) Items Allowed For Incineration - Pharmaceuticals and Paper**

**(B) Items Not To Be Incinerated**

1. Cytotoxic and Genetic Drugs

Alkylating Agents

- Cyclophosphamide                      Cytosan®, Endoxan®
- Chlorambucil                            Leukeran®
- Melphalan [L-PAM]                    Alkeran®
- Dacarbazine                             DTIC – Dome®

Antimetabolites

- Methotrexate                            Methotrexat®
- Mercaptopurine [6 – MP]             Purinethol®
- Cytarabine                              Alexan®
- Flurouracil [5 – FU]

Antibiotics

- Doxorubicin                             Adriamycin®
- Daunorubicin                            Cerubidine®

Vinca Alkaloids

- Vincristine                              Oncovin®
- Vinblastine                             Velban®

Epipodophyllotoxins

- Etoposide                               Fytosid®

Taxanes

- Paclitaxel                               Taxol®

Hormonal Agents – Antiestrogens

- Tamoxifen                               Zitazonium®

Miscellaneous Agents

- Hydroxyurea                             Hydrea®
- Carboplatin                             Paraplatin®

2. Waste with heavy metal content.

3. Mercury from thermometers.

4. Blood pressure gauges and other equipment or laboratory agents.

5. Pressurized containers (oxygen tanks and aerosol cans).

## **SCHEDULE II**

### **PROCEDURE TO ACCESS INCINERATOR WASTE DISPOSAL SERVICES**

- The Customer will call the Customer Service Supervisor at Health Corporation Limited (HCL) to verify if items to be incinerated are acceptable and to **advise of the estimated weight** of the consignment for disposal. HCL will provide information regarding the amount to be paid.
- If the customer wishes to use HCL for sorting, packing and transportation, then the customer will be advised by the Customer Service Supervisor to make arrangements re: the above.
- The cost to sort items to be incinerated is \$130.00 per hour, while to pick up goods in and around town and Portmore environs is \$5,000.00 per van-load and \$7,500.00 per truck-load.
- The signed Incinerator Services Agreement must be sent to the attention of the Customer Service Supervisor prior to the consignment being dispatched to HCL.
- The acceptable items must be sorted and packaged as follows by the customer:
  - Solids (Tablets, Capsules, Powders)
  - Liquids
  - Paper.
- Each carton/package must be clearly numbered and a list of the contents of each carton/package must accompany the consignment.
- The Customer should then call HCL's Customer Service Supervisor to receive the scheduled date for delivery or picking of items burning. The Customer shall be responsible for making all transportation arrangements for delivery of the consignment to HCL, accordingly.
- Upon receipt of items for disposal and verification of weight, HCL will notify the Customer of the outstanding balance due for payment, which will be due for payment within 15 days of the final invoice.

### **SCHEDULE III**

All prices are subjected to GCT at the prevailing rate.

#### **COST**

##### **Private Institutions**

Pharmaceuticals	\$180/kg
Paper	\$140/kg

##### **Government Agencies**

\$ 120/kg    Pharmaceuticals

\$100/kg    Paper

#### **VOLUME PRICING**

	<b>Pharmaceuticals</b>	<b>Paper</b>
500 -1000 kg	\$ 162/kg	\$ 126/kg
1000 - 2000 kg	\$ 153/ kg	\$ 119/kg
2000 kg and above	\$ 148.50/ kg	\$ 115.50/ kg

HCL also offers a pick up and sorting service.

The cost to sort items to be incinerated is \$ 130 per hour, while to pick up goods in and around town and Portmore environs is \$ 5,000 per van - load and \$7,500 per truck-load.